**ALL MCC WRITING CENTER APPOINTMENTS**

**WILL TAKE PLACE ONLINE WITHIN WCONLINE**

**BEGINNING MONDAY, MARCH 16, 202—UNTIL FURTHER NOTICE**

This online setting is new to most of us, so, please, let’s all bear with each other as we learn to navigate it. Fortunately, the system is very user-friendly and comes as close as possible to recreating the face-to-face consultations on campus.

Here’s how it will work:

1. Log in to [WCOnline](http://www.mccneb.mywconline.com) as always (http://www.mccneb.mywconline.com).
2. Choose the time that works for you at any one of our 7 writing center locations accessible via the drop-down menu. Since geography isn’t a factor, this expanded availability will, hopefully, be an advantage to the new online setting:
	1. South Campus
	2. Fort Campus (Bldg. #23)
	3. Elkhorn Campus
	4. Sarpy Campus
	5. Fremont Campus
	6. 180RAP
	7. Fort Campus (Bldg. #8)
3. Decide whether you need a 30 minute or a 60 minute appointment and make the change from the time drop-down arrow if needed. You might consider choosing a 60 minute appointment for the first few online sessions to give you and the consultant time to adjust and learn the system together.
4. Fill in the appointment fields in the pop-up box the same as always.
5. Prepare to have handy relevant electronic documents (your paper, the assignment guidelines, etc.), which the consultant will encourage you to cut and paste into a dialogue box for both of you to see.
6. A few minutes before the time of your scheduled appointment, log in to WCOnline, from a computer or a mobile device—preferably one with a camera—and click on the appointment block.
7. Click “Start or Join Consultation”
8. This message will appear on your screen: “wcoocm.com” would like to Access the Microphone and Camera, and it will give you these choices: Cancel Allow

Click “Allow” if your computer or device has a camera.

Click “Cancel” only if your computer or device does not have a camera.

1. The consultant will either be waiting for you or will join the consultation shortly and will lead the way as you both embark upon this new writing center dynamic.

**Thank you! We are here to help and look forward to working with you online.**