



MCC Project Management Academy Admissions Guide

STEP 1: Select a track and program start date.

APPLICATION DEADLINES:

Application deadline	August 10	February 10
Admitted applicants final notification date†	August 25	February 25
Program begins	Fall	Spring
Maximum number of accepted applicants	30	30

†Note: Applicants are typically notified within 30 days of application submission. This date reflects the last possible date of notification of admission for respective deadline.

STEP 2: Print, complete and sign application materials

- Participant Form
- Technical and Language Requirement Statements
- Equal Opportunity and Student Disabilities Statements
- Admissions and Acknowledgment of Student Responsibilities Form

STEP 3: Email, drop off or mail signed application materials. Send to MCC Workforce Innovation Division through the following submission options. Materials must be received by application date to guarantee application review. Seating is limited so *applications are accepted on a first come, first serve basis.*

Email (preferred)	US Mail	Drop off
corporatetraining@mccneb.edu	Metropolitan Community College ATTN: Kim Bridges PO Box 3777 Omaha, NE 68103-0777	MCC Fort Omaha Campus 5300 N 30th St, Omaha, NE 68111 Building 24, Room 211 531-622-2658

STEP 4: Confirm your acceptance. If you receive a program acceptance notification from MCC, confirm your commitment with MCC program staff to secure your admission by emailing corporatetraining@mccneb.edu

STEP 5: Register for classes and attend program orientation. Once accepted into the program, MCC staff will guide you to the class and orientation schedule.