

**METROPOLITAN COMMUNITY COLLEGE AREA
BOARD OF GOVERNORS
UNOFFICIAL MEETING MINUTES
APRIL 23, 2024**

Italicized text is not part of the original conversation.

A meeting of the Board of Governors of the Metropolitan Community College Area was called to order at 6:30 p.m.

Chair Monahan asked Julie Lanxon to call the roll:

MEMBERS PRESENT

Brad Ashby
Martha Bruckner
Kristen DuPree, Treasurer
Adam Gotschall, Secretary
Phillip Klein
Theresa Love-Hug
Linda McDermitt, Assistant Secretary
Maureen Monahan, Chair
Zach Reinhardt
Fred Uhe, Vice Chair
Tammy Wright
Zach Pechacek, Faculty Ex Officio
Eldaide Zulu, Student Ex Officio

Also Present: Randy Schmailzl, College President

Agenda Item 1 — Preliminaries

Agenda Item 1d — Announcement of Posted Location of Open Meetings Act

Following the Pledge of Allegiance, the Chair reported that a copy of the Nebraska Open Meetings Act had been posted in the rear of the room.

Agenda Item 1e — Recording of Notice of Public Meeting

The Chair then reported on the recording of the Notice of Public Meeting and stated the following:

1. *Proof of Publication, pursuant to Policy 10503 of the Board of Governors, in the form of an affidavit of an employee of the Omaha World-Herald, to the effect*

that notice of this meeting was published in that newspaper on April 12, 2024, and on the Omaha World-Herald website Omaha.com from April 12-18, 2024.

2. Affidavit of College employee Julie Lanxon, to the effect that a copy of the published Notice of Meeting was transmitted to each member of the Board of Governors in a manner specified by Policy 10503 of the Board of Governors.

The notice of the meeting stated that an agenda for this meeting, kept continually current, was available for public inspection at the principal office of the Board of Governors, Building No. 30, 30th and Fort Streets, Omaha, Nebraska, by making prior arrangements by calling 531-622-2415.

Without objection, the Chair of the Board ordered that the affidavits be attached to the minutes of the meeting and made a part of the official proceedings of the Board of Governors.

Agenda Item 2 — Public Comments

There were no public comments.

Agenda Item 3 — Report Agenda

Agenda Items 3a — Fiscal Year 2022-23 Audit Report

Brenda Schumacher, College Business Officer, introduced Brenda Scherer, Signing Director, with CliftonLarsonAllen, LLP, who presented on the audit findings for the fiscal year 2022-23 via Zoom. The audit presentation was included in the board packet materials. The full audit report and management letter were included with the resolution in agenda item 6g.

MCC received an unmodified opinion for the financial statements and single audit, which is the highest level of audit report. There was one material weakness on the financial statements and two compliance findings with significant deficiencies. The material weakness was self-reported to the auditors and has been corrected.

Board members asked Scherer several questions about reporting Higher Education Emergency Relief (HEERF) funds. Schumacher added that MCC has expended and audited all COVID relief funding. Schumacher explained the material weakness finding to the Board members as it related to the South Omaha Campus roof damage in fall 2021. Gotschall thanked Schumacher and her team for their work on the audit.

Agenda Item 3b — Ex Officio Board Members' Report

Student Ex Officio Representative Report

Zulu shared highlights from her written report, which featured six Student Advisory Council members, all Phi Theta Kappa (PTK) members, who traveled to PTK's annual Catalyst Conference in Orlando, Florida, earlier this month. Zulu also reported on the PTK regional awards MCC students and advisors received. Dupree asked Zulu what she learned at the national conference that she can implement as a student leader at MCC. Zulu shared that she was inspired to see what other students are doing on their campuses and hopes to be able to integrate students into MCC's culture more.

Faculty Ex Officio Representative Report

Pechacek introduced Andrew (Andy) Queen, plumbing instructor, who presented on the pre-apprenticeship plumbing program. The pre-apprenticeship program is for young students interested in learning about the profession, preparing for a plumbing apprenticeship, or seeking the skills to find a job in the field. Queen discussed the curriculum, careers and wages in the Omaha area, and new opportunities in the plumbing industry. One of his students placed first in the plumbing competition at SkillsUSA Nebraska held earlier this month and will compete at SkillsUSA Nationals in June. Board members asked some questions about grey water recycling.

Agenda 3c — Chair of the Board's Report

Monahan stated she attended the GED graduation last week. She explained this is a wonderful event to see students accomplish their goal and hear their stories. Besides the prison system, MCC is the only place in Omaha that offers a structured GED program for a person to study in-person with tutors. Klein asked if the GED materials are developed by the State of Nebraska or if MCC created them. Gary Girard, Vice President of Community and Workforce Education, stated the GED curriculum is a combination of both.

Agenda 3d — Board Members' Reports

No Board member reports this month.

Agenda 3e — Presidents' Report

Legislative Update

This year's legislative session has ended and wrapped up the biennial session. This session saw significant activity to reduce property taxes in exchange for increasing sales tax. Governor Pillen is expected to call a special session for property tax reduction later this summer. Fifteen senator seats are open this election season. Schmailzl commended the Board on the work done last year as it made a big difference.

MOPAR Tournament

Scott Broady, Dean of Skilled Trades and Technical Sciences, shared that the new MOPAR® Career Automotive Program (Chrysler, Dodge, Jeep, Ram, FIAT, and Alfa Romeo makes) held its first-ever Bracket Challenge during March and April. This challenge engaged all current MOPAR career and automotive program (MOPAR CAP) partner colleges in knowledge, skills, and hands-on competitions. MCC's team was comprised of the 14 students in the current cohort. MCC advanced to the Final Four held at the Chrysler regional office in Kansas City, but were knocked out in that round. Broady thanked the Board for their support and for helping students make lasting memories.

Schmailzl asked Broady to talk a bit about the corporate training programs, including the power sports and outdoor power technology program. Broady stated MCC currently has the Toyota T-Ten and MOPAR CAP programs, which start each year in July, and the Subaru Advanced Program is expected to be starting soon. The power sports and outdoor power technology program began this past fall quarter, and has received phenomenal community support. MCC is meeting local and regional needs with these programs. Broady added that Yamaha and Kubota will be partnering with the power sports and outdoor power technology program. The major manufacturers have vetted the curriculum and know what skills and knowledge are needed in the field. The Board asked questions about certifications, the general auto technology program, and Subaru.

Agenda 3f — Regular Reports

No comments. No questions were asked.

Agenda 3g — Quarterly Reports

No comments. No questions were asked.

Agenda 3h — MCC Foundation Annual Report

Amy Recker, Associate Vice President for Advancement and Executive Director of the MCC Foundation, pointed out some highlights from this year's MCC Foundation annual report; a summary sheet was included in the Board packet. The MCC Foundation annual report in its entirety is available on their website. Recker highlighted what the Foundation is doing to meet their 2024 goals. She announced that Demetria Geraldts has been selected as the 2024 Distinguished Alumna.

Agenda Item 4 — Consent Agenda Items

Items remaining on the consent agenda are 6a, 6b, 6c, 6d, 6e, 6f, 6g, 6h

Agenda Item 5 — Items Removed from Consent Agenda (if any)

Removed from the consent agenda item 6i.

Agenda Item 6 — Action Agenda

Agenda Item 6a — Consideration of Approval of Minutes of March 26, 2024, Board of Governors Meeting, Board Doc. 8021

Agenda Item 6b — Consideration of Resolution Approving Personnel Appointments, Board Doc. 8022

WHEREAS, per Board Policy 60205, the Board of Governors shall have final approval of all full-time contracts for administrative, support and faculty personnel.

NOW THEREFORE BE IT RESOLVED that the following appointments and employment contracts be approved and/or ratified by the Board of Governors:

| <u>Position</u> | <u>Name</u> | <u>Start Date</u> | <u>Annual Salary</u> |
|---|-------------------|-------------------|----------------------|
| Advisor / Financial Literacy Specialist | Nancy Estrada | 04/29/2024 | \$51,320.00 |
| Advisor / Financial Literacy Specialist | Nancy Estrada | 07/01/2024 | \$53,501.10 |
| Advocacy Counselor | Tashia Herrera | 06/03/2024 | \$80,167.00 |
| Advocacy Counselor | Tashia Herrera | 07/01/2024 | \$83,574.10 |
| Automotive Technology Instructor (MOPAR) | Bradley Dieckmann | 05/31/2024 | \$88,675.00 |
| Automotive Technology Instructor (MOPAR) | Bradley Dieckmann | 08/26/2024 | \$92,443.69 |
| Coordinator of International Student Services | Peyton Kim | 04/29/2024 | \$59,000.00 |
| Coordinator of International Student Services | Peyton Kim | 07/01/2024 | \$59,000.00 |
| Coordinator of Outreach Activities | Ayza Bolanos | 04/29/2024 | \$59,000.00 |
| Coordinator of Outreach Activities | Ayza Bolanos | 07/01/2024 | \$59,000.00 |
| Manager of Continuing Education and Training Programs | Myra James | 05/01/2024 | \$63,793.00 |
| Manager of Continuing Education and Training Programs | Myra James | 07/01/2024 | \$63,793.00 |
| Re-entry Coach | David Eblin | 05/01/2024 | \$56,118.00 |
| Re-entry Coach | David Eblin | 07/01/2024 | \$56,118.00 |

Advisor / Financial Literacy Specialist – The advisor provides academic, career, social, financial, and transfer counseling to students in the Student Support Services /

TRIO program. This position engages students in discussions regarding career and academic interests to realize their educational, career, and life goals. (Nancy Estrada)

Advocacy Counselor – *The counselor conducts individual meetings with students to support their development of academic and life skills. This position consults with faculty and staff regarding students of concern; participates in the development of psychoeducational workshops, mental health awareness events, and other outreach programs for students, staff, and faculty (Tashia Herrera)*

Automotive Technology Instructor (Mopar®) – *The instructor teaches a full range of automotive coursework focused on Chrysler, Jeep, Dodge, and Ram vehicles. This position participates in curriculum review and development, outcomes assessment, advisory council activities, projects, and other department or college activities. (Bradley Dieckmann)*

Coordinator of International Student Services – *The coordinator advises prospective and current F-1 international students and their dependents on immigration regulations and educational and employment-related policies. This position serves as the main contact and liaison for F-1 students with external agencies, including the Department of Homeland Security, U.S. Citizenship and Immigration Services, Immigration Customs Enforcement, and Customs and Border Protection. (Peyton Kim)*

Coordinator of Outreach Activities – *The coordinator leads outreach activities for the academic programs within Health Professions, including pre-enrollment, program recognition, and student relations. This position leads marketing activities of the academic area and its programs. (Ayza Bolanos)*

Manager of Continuing Education and Training Programs – *The manager provides oversight of the coordination and implementation of adult community programming. This position collaborates with internal / external partners to offer year-round courses/programs to meet enrollment and revenue goals. (Myra James)*

Re-entry Coach – *The coach provides ongoing, individualized student support services designed to help program participants pursue and complete their educational and training goals. The position continually assesses students' progress, implements helpful interventions as necessary, and tracks overall program outcomes. (David Eblin)*

Agenda Item 6c — Consideration of Resolution Approving Reappointment of Exempt (Administrative/Professional), Board Doc. 8023

BE IT RESOLVED, that Board Doc. No. 8023 entitled, "Reappointment of Administrative/Professional Staff for 2024-25" be, and hereby is, officially adopted by the Board of Governors; and

BE IT FURTHER RESOLVED, that those Professional employees who have submitted written notification of their intent to separate from College employment will be listed on the May 2024 Separation Report.

Agenda Item 6d — Consideration of Resolution Approving Reappointment of Faculty for 2024-25, Board Doc. 8024

BE IT RESOLVED, that Board Doc. No. 8024 entitled, "Reappointment of Faculty for 2024-25" be, and hereby is, officially adopted by the Board of Governors; and

BE IT FURTHER RESOLVED, that those Professional employees who have not signed and returned their 2024-25 Notice of Appointment will be listed on the May 2024 Separation Report.

Agenda Item 6e — Consideration of Resolution Approving Reappointment of Academic Advisors and Counselors for 2024-25, Board Doc. 8025

BE IT RESOLVED, that Board Doc. No. 8025 entitled, "Reappointment of Academic Advisors and Counselors for 2024-25" be, and hereby is, officially adopted by the Board of Governors; and

BE IT FURTHER RESOLVED, that those Professional employees who have not signed and returned their 2024-25 Notice of Appointment will be listed on the May 2024 Separation Report.

Agenda Item 6f — Consideration of Resolution Approving the Renewals of Microsoft Campus Agreement, Student and Camus Desktop with Enterprise Client Access License, Office 365, and Azure Cloud Services, Board Doc. 8026

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby approves the renewals of Microsoft Campus Agreement, Student and Campus Desktop with Enterprise Client Access License, Office 365, and Azure Cloud services in the amount of \$416,720.46 using consortium contract pricing with such modifications, changes, and amendments, as the President, in consultation with the College legal counsel, may deem appropriate and in the best interests of the College.

Agenda Item 6g — Consideration of Resolution Accepting the Independent Auditors' Reports on the Financial Statements and Single Audit Reports; and the Statements of Reimbursable Full-Time Equivalent Student Enrollment and Reimbursable Education Units for the Year Ended June 30, 2023, Board Doc. 8027

BE IT RESOLVED, that the Board of Governors of Metropolitan Community College hereby accepts the Independent Auditors' Reports on the Financial Statements and Single Audit Reports; and the Statements of Reimbursable Full-Time Equivalent Student Enrollment and Reimbursable Educational Units for the year ended June 30, 2023, Board Doc. No. 8027, as presented by CliftonLarsonAllen, LLP.

Agenda Item 6h — Consideration of Resolution Accepting the Bid for Fort Omaha Campus Building 7 Demolition, Board Doc. 8028

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College Area hereby accepts the bid for demolition of Building 7 on the Fort Omaha Campus submitted by National Concrete Cutting, and authorizes the President to negotiate, sign, and implement such agreement with National Concrete Cutting, in an amount not to exceed \$99,000.00 plus associated fees, as the President in consultation with College legal counsel may deem appropriate and in the best interests of the College.

MOTION: Reinhardt moved to approve the consent agenda; Gotschall seconded the motion.

Martha Bruckner, yes
Kristen DuPree, yes
Adam Gotschall, yes
Phillip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Brad Ashby, yes

Motion carried.

Agenda Item 6i — Consideration of Resolution Approving Renewal of a Three-Year Agreement for Consulting Services from Gartner, Inc., Board Doc. 8029

BE IT RESOLVED, that the Board of Governors of the Metropolitan Community College hereby approves the sole source purchase of renewal of consulting services from Gartner, Inc. for a three-year period for July 1, 2024 – June 30, 2027, at an estimated amount of \$572,029, and authorizes the College President or his designee to execute such agreement as he, in consultation with College legal counsel, may deem appropriate and in the best interests of the College.

MOTION: Ashby moved to approve agenda item 6i; Ashby seconded the motion.

Ashby expressed concern about the cost of the three-year Gartner contract and asked what MCC receives for the price and how many employees have access. Bob Goeman, Chief Information Officer, explained the services Gartner offers under this renewed contract and shared that in his first year at MCC the return on investment has been approximately \$250,000. The contract includes one license for Goeman, and one sublicense for the Director of IT Risk and Compliance. Ashby asked if there are other ways to do what Gartner does and save costs. Goeman reiterated that Gartner has

saved the college more money than what they have been paid, and he evaluates the services provided before each renewal period.

Kristen DuPree, yes
Adam Gotschall, yes
Phillip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Brad Ashby, yes
Martha Bruckner, yes

Agenda Item 7—Adjournment

MOTION: Reinhardt moved to adjourn the meeting; Love-Hug seconded the motion.

Adam Gotschall, yes
Phillip Klein, yes
Theresa Love-Hug, yes
Linda McDermitt, yes
Maureen Monahan, yes
Zach Reinhardt, yes
Fred Uhe, yes
Tammy Wright, yes
Brad Ashby, yes
Martha Bruckner, yes
Kristen DuPree, yes

Motion carried. The meeting was adjourned at 7:45 p.m.

Adam Gotschall, Secretary, Board of Governors

Date

These minutes are unofficial and are subject to revision and approval at the next meeting of the Board of Governors

**AFFIDAVIT OF TRANSMISSION OF NOTICE OF
MEETING OF BOARD OF GOVERNORS OF
METROPOLITAN COMMUNITY COLLEGE AREA**

STATE OF NEBRASKA)
) SS
COUNTY OF DOUGLAS)

Julie Lanxon, being first duly sworn upon oath deposes and states as follows:

- That pursuant to direction received from the Chair of the Board of Governors of the Metropolitan Community College Area, I caused the following Notice to wit:**

NOTICE OF MEETINGS

Notice is hereby given that the Board of Governors of the Metropolitan Community College Area will meet on Tuesday, April 23, 2024, commencing at 6:30 o'clock P.M. at the Fort Omaha Campus, 32nd & Sorensen Parkway, in the Mule Barn, Building 21, Room 112, Omaha, Douglas County, Nebraska, which meeting will be open to the public. An agenda for such meeting, kept continually current, is readily available for public inspection at the principal office of said Board of Governors, 30th & Fort Streets, Building 30, Omaha, Nebraska, during normal business hours.

Maureen Monahan
Chair, Board of Governors

PUBLISH on Friday, April 12, 2024

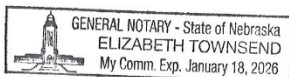
to be published in *Omaha World-Herald* on April 12, 2024; and that the order to said newspaper was made by electronic transmission on April 9, 2024.

- That on April 11, a copy of such Notice was addressed and sent by e-mail or, if so requested, by personal delivery to each member of the Board of Governors.**

Further affiant sayeth not.

Julie Lanxon

SUBSCRIBED AND SWORN TO before me this 15th day of April, 2024



Elizabeth Townsend
Notary Public



AFFIDAVIT

State of Pennsylvania, County of Lancaster, ss:

I, Casey Allen, being of lawful age, being duly sworn upon oath, hereby depose and say that I am agent of Column Software, PBC, duly appointed and authorized agent of the Publisher of Omaha World Herald, a legal daily newspaper printed and published in the county of Douglas and State of Nebraska, and of general circulation in the Counties of Douglas, and Sarpy and State of Nebraska, and that the attached printed notice was published in said newspaper on the dates stated below and that said newspaper is a legal newspaper under the statutes of the State of Nebraska.

PUBLICATION DATES:
Apr. 12, 2024

NOTICE NAME: 04 23 24 Board Meeting Notice

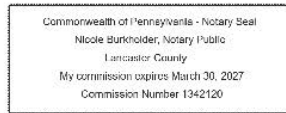
PUBLICATION FEE: \$39.60

Casey Allen

(Signed) _____

VERIFICATION

State of Pennsylvania
County of Lancaster



Subscribed in my presence and sworn to before me on this: 04/12/2024

Nicole Burkholder

Notary Public

Notarized remotely online using communication technology via Proof.

NOTICE OF MEETING

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Maureen Monahan
Chair, Board of Governors
2024, (4) 12 - Fridays, ZNEZ